

# Wesley United Methodist Preschool

## Registration & Tuition Payment Contract 2019-2020

The undersigned parent agrees to enroll his/her child, \_\_\_\_\_, in the program indicated below in Wesley United Methodist Preschool for the school year September 2019 through May 2020 and to pay a non-refundable registration fee (\$90.00/child, \$150.00/family). The contract is submitted based on 1<sup>st</sup> preference. The supply fee and September 2019 tuition are due by noon on Friday, February 1, 2019 for (in house registration), and are due by noon on Friday, February 22, 2019 for (public registration). All Wesley UMC Preschool students must be age appropriately immunized with the minimum requirements according to the VA Department of Health's Regulations for attendance at a school or day care center.

Annual tuition is cited in the schedule below. Monthly tuition payments are due on the first of each month. **On the 5th of each month a \$25.00 per child late penalty will be charged for unpaid tuition.** If payment is not received by the 30th of the month your child will be considered withdrawn from the preschool program. There is a charge of \$35.00 for a returned check.

To cancel this contract, written notification to the Director of the preschool must be made **thirty days prior to withdrawal. One month of tuition is due beyond the date of this written notice.** A refund of the first month's tuition will only be given through May 31, 2019. The registration fee and supply fee are non-refundable.

The preschool reserves the right to adjust fees with thirty days written notice. Registration of your child is conditional upon receipt of the registration and supply fees, September tuition, and signed contract.

### SCHEDULE OF TUITION PAYMENTS

Mark the number of days your child will attend (1<sup>st</sup> preference only).

# <u>Days per Week</u>	<u>Nine Equal Payments</u>	<u>Annual Supply Fee</u>	<u>Total Tuition Payment for the Year (9 payments)</u>
___ Two	\$190	\$50	\$1,710
___ Three	\$285	\$75	\$2,565
___ Four	\$380	\$100	\$3,420
___ Five	\$475	\$125	\$4,275

I have read this Parent – School contract, understand it, and will follow the policies it contains. I understand that in signing this agreement, I agree for myself and for my child to abide by all of the regulations and decisions of Wesley UMC Preschool, including, but not limited to, it's Parent Handbook and fees. I further understand that Wesley UMC Preschool reserves the sole right to amend the conditions of this agreement or to terminate or place restrictions on my child's enrollment if, in Wesley UMC Preschool's sole discretion, my child's academic, emotional, health, or behavioral situation or his/her well-being suggests such action to be in the best interests of the school and/or my child.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date