

Wesley United Methodist Preschool

Registration & Tuition Payment Contract 2017-2018

The undersigned parent agrees to enroll his/her child, _____, in the program indicated below in Wesley United Methodist Preschool for the school year September 2017 through May 2018 and to pay a non-refundable registration fee (\$80.00/child, \$120.00/family). At registration family submits the registration fee. The contract is submitted based on 1st preference. The activity fee and September 2017 tuition are due by noon on Friday, February 3, 2017 for (in house registration), and are due by noon on Tuesday, February 28, 2017 for (public registration). All Wesley UMC Preschool students must be age appropriately immunized with the minimum requirements according to the VA Department of Health's Regulations for attendance at a school or day care center.

Annual tuition is cited in the schedule below. Monthly tuition payments are due on the first of each month. **On the 5th of each month a \$25.00 per child late penalty will be charged for unpaid tuition.** If payment is not received by the 30th of the month your child will be considered withdrawn from the preschool program. There is a charge of \$35.00 for a returned check.

To cancel this contract, written notification to the Director of the preschool must be made **thirty days prior to withdrawal. One month of tuition is due beyond the date of this written notice.** The first month of tuition (September) must be paid by noon on Friday, February 3, 2017 (for in house registration), and by noon Tuesday, February 28, 2017 (for public registration). A refund of the first month's tuition will only be given through May 31, 2017.

The preschool reserves the right to adjust fees with thirty days written notice. Registration of your child is conditional upon receipt of the registration and activity fees, September tuition and signed contract.

SCHEDULE OF TUITION PAYMENTS

Mark the number of days your child will attend (1st preference only).

# <u>Days per Week</u>	<u>Nine Equal Payments</u>	<u>Total Payment for the Year</u>
___ Two	\$190	\$1,710
___ Three	\$285	\$2,565
___ Four	\$380	\$3,420
___ Five	\$470	\$4,230

I have read this Parent – School contract, understand it, and will follow the policies it contains. I understand that in signing this agreement, I agree for myself and for my child to abide by all of the regulations and decisions of Wesley UMC Preschool, including, but not limited to, it's Parent Handbook and fees. I further understand that Wesley UMC Preschool reserves the sole right to amend the conditions of this agreement or to terminate or place restrictions on my child's enrollment if, in Wesley UMC Preschool's sole discretion, my child's academic, emotional, health, or behavioral situation or his/her well-being suggests such action to be in the best interests of the school and/or my child.

Parent Signature

Date